



**GUJARAT TECHNOLOGICAL UNIVERSITY**

(Established by Government of Gujarat under Gujarat Act No.:20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Accredited with A+ Grade by NAAC

Ref No.: GTU/IQAC/CM/02-2024/2024/૧૧૭૧

dated: 12/11/2024

## Minutes of the Meeting

Of

## IQAC Committee Meeting

(Meeting No: 02.2024)

(Date: 3<sup>rd</sup> October, 2024)



**Gujarat Technological University**

**Nr. Visat Three Roads, Visat - Gandhinagar Highway**

**Chandkheda, Ahmedabad – 382424 – Gujarat**



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## Minutes of IQAC Committee Meeting: 02-2024

The Meeting of IQAC committee was organized on 3<sup>rd</sup> October, 2024, under the chairpersonship of Dr. Rajul Gajjar, Hon'ble Vice Chancellor – GTU, along with Dr. K.N. Kher, Registrar – GTU, Dr. Pankajray Patel, Head – IQAC and other members of IQAC committee at GTU.

The Following Members were present during the meeting

Sr. No.	Name	Designation
1	Dr. Rajul Gajjar, Hon'ble Vice Chancellor – GTU	Chairperson
2	Prof.(Dr.) Pankajray Patel, Professor & Director, GTU-SMS	Head IQAC & Member Secretary
3	Dr. Chetan Bhatt, BoG Member, GTU	Member
4	Dr. Shailesh Zala, Former Vice Chancellor, Bhavnagar University	Member
5	Dr. Mahesh T. Chhabria, Associate Dean, Member-Academic Council, GTU and Principal, L.M. College of Pharmacy	Member
6	Dr. K. N. Kher, Registrar, GTU	Member
7	Prof. (Dr.) Sanjay P. Chauhan, Professor, GTU-GSP	Member
8	Ms. Shobhanarani Sengunthar, Statistical Officer, GTU	Member
9	Dr. Vaibhav Bhatt, Director-SAST, GTU	Member
10	Dr. Jignesh Amin, Professor, GSET, GTU	Member
11	Dr. Kaushal Bhatt, Associate Professor, GSMS, GTU	Co-ordinator

The following Member were not able to remain present in the meeting

Sr. No.	Name	Designation
12	Shri Rajubhai Shah, Member, BoG Member, GTU	Member
13	Dr. S.D. Panchal, Professor & Director, GTU – GSET	Member
14	Dr. Chirag Vibhakar, In charge Principal, GPERI, GTU	Member

In the beginning, Dr. Pankajray Patel welcomed Hon'ble Vice Chancellor and respective IQAC committee members and gave the presentation on the activities carried out by IQAC since the last meeting. Description of each agenda and the resolution made in IQAC meeting is as below:





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Ref No.: GTU/IQAC/CM/02-2024/2024/9179

dated:12/11/2024

## Agenda Items – Meeting No: 02.2024

Agenda items for confirmation	
Agenda 02.2024.01	<p>To approve and confirm the minutes of IQAC Committee Meeting No: 01.2024. (Annexure : I)</p> <p><b>Resolution:</b> IQAC approves the minutes of Meeting No: 01.2024, as per Annexure : I.</p>
Agenda 02.2024.02	<p>To note Action Taken Report (ATR) on the resolutions made for the agenda items of IQAC Committee Meeting No: 01.2024. (Annexure : II)</p> <p><b>Resolution:</b> IQAC noted the Action Taken Report (ATR) on the resolutions made for the agenda items of Committee Meeting No: 01.2024. as per Annexure : II</p>
Agenda items for discussion	
Agenda 02.2024.03	<p><b>To review and approve revision of IQAC Policies (SMS, SRS, RPS-MRP).</b></p> <p><b>Description:</b> A committee was formed as per the suggestion from higher authorities vide approved submission dated:12/07/2024 to review and reframe the IQAC Policies. Committee members have reviewed the policies and suggested changes in SMS and SRS as below:</p> <p><b>SMS Policy:</b> Following points have been revised:</p> <ul style="list-style-type: none"><li>• The scheme is applicable to those research proposals which did not receive any grant from external funding agencies.</li><li>• The assets should be purchased with the name of the school/constituent institute of GTU by following the university Project Purchase Committee (PPC) guidelines.</li></ul> <p><b>SRS Policy:</b></p> <ul style="list-style-type: none"><li>• Changes in categories of recognition received at State/National &amp; International level.</li></ul>





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- Change name of this scheme as Faculty Recognition Scheme (FRS) instead of Staff Recognition Scheme (SRS) to recognise only faculty members of GTU schools and Constituent College.
- To add in eligibility that the recognized external agency must be (1) A Government Institution having NAAC or NBA accreditation or NIRF ranking (2) Any Indian University/Institute ranked in NIRF (3) IITs, NITs, IIMs, IIITs and institute of National Importance (4) THE or QS Ranked Institution or (5) The institute/organization of international repute such as IEEE, IET, ASME, AIMA, AIMS etc (6) National Level Research Institutes such as PRL, IPR, NIPER, ISRO, SAC, CSIR etc.
- To remove below mentioned three categories:  
(i) Administrative reforms (ii) Recognition in Startup & Innovation activity and (iii) Contribution by Individual/ Team because of which certain achievement/ award was happened/ given for the development and strengthening of university.

#### Categories of Recognition:

- Best Research Paper Award in National/International Conference.
- Best Teacher Award including GTU Tech-Guru Award.
- Recognition from other Institute/ University for contribution in Conference/ Seminar as a Keynote Address at National/International conference
- Award for achievement in Sports/Culture/NCC/NSS
- Recognition for contribution in Social Work/ Environment Protection etc.
- Granted Utility Patent
- Research Projects granted from external agencies as Principal Investigator(PI).
- National and International Award recognition for Project/Research
- Highest Citation (as per latest Google Scholar Database)
- Recognition for Consultancy approved by the Research & Consultancy Cell (RCC), with a value exceeding 1 crore.

#### RPS-MRP Policy:

- To add new Part-B in the scheme for advance research.
- The faculty members who have already conducted basic or experimental research and submitted research report and utilization certificate to IQAC in stipulated time under this scheme will be eligible for Part-B Scheme.
- Also recommended change in eligibility criteria of experience consideration as under:  
(a) For faculty members from SFI: Experience will be counted from the date of endorsement letter issued by GTU.  
(b) For faculty members from GIA institutes/Government run colleges: Experience will be counted from the date of appointment letter issued by the respective government department.





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	<ul style="list-style-type: none"><li>A maximum financial assistance of INR 1,00,000/- (Rupees One lakh only) will be provided to faculty members for advance research on approved projects.</li></ul> <p><b>Resolution:</b> IQAC has approved all the above amendments in the SMS, SRS, RPS-MRP policies. All revised policies are attached herewith as annexure-III.</p>
Agenda 02.2024.04	<p><b>To approve Guidelines for Engaging Professor of Practice/ Associate Professor of Practice/Assistant Professor of Practice in GTU Schools and affiliated Colleges of GTU.</b></p> <p><b>Discussion:</b></p> <p>The committee formed vide approved submission dated 12/07/2024 has reviewed and discussed the draft guidelines of Engaging Professor of Practice, Associate Professor of Practice and Assistant Professor of Practice in GTU Schools and affiliated Colleges of GTU prepared by IQAC in line with the Guidelines of UGC and AICTE made for engagement of Professor of Practice/ Associate Professor of Practice/ Assistant Professor of Practice.</p> <p>The Committee members have also reviewed the policy of engaging Adjunct Faculty of UGC and AICTE and have recommended the policy for engaging Adjunct Faculty at GTU Schools.</p> <p><b>Resolution:</b></p> <p>IQAC approves the guidelines of engaging Professor of Practice/Associate Professor of Practice and Assistant Professor of Practice for GTU Schools and affiliated institutes. Guidelines is attached herewith as annexure-IV-A.</p> <p>IQAC approves the policy of engaging Adjunct Faculty professor at GTU Schools and affiliated institutes. Guidelines is attached herewith as annexure-IV-B.</p>
Agenda 02.2024.05	<p><b>To Provide Financial Assistance to fulltime Ph.D. Scholars for paper presentation in National/International Conference.</b></p> <p><b>Description:</b></p> <ul style="list-style-type: none"><li>As per FAST scheme GTU is providing financial assistance to faculties of GTU for research activities. GTU may include fulltime Ph. D. Scholars of university in the FAST scheme.</li><li>It is suggested to increase maximum financial assistance for paper presentation in International Conference/Seminar/ Workshop outside India from Rs.1,00,000 to Rs.1,50,000.</li></ul>





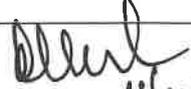
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	<p><b>Resolution:</b> IQAC Committee resolved not to add full time Ph.D. Scholars of GTU schools in the FAST scheme as of now. However, for paper presentation in International Conference/Seminar/ Workshop outside India financial assistance for faculty members is increased from Rs.1,00,000 to Rs.1,50,000. Revised guidelines is attached herewith as Annexure-V.</p>
Agenda 02.2024.06	<p><b>To inform AQAR Committee Order of NAAC portal for filling the data of AY-2023-24.</b></p> <p><b>Description:</b> AQAR Committee order was prepared for AY 2022-23 as per the ref. no. GTU/IQAC/NAAC/AQAR/Team/2023/7096 dated: 29/09/2023. As few members on this committee have left GTU and new officers have GTU, there was a need to revise the AQAR committee order.</p> <p><b>Resolution:</b> IQAC committee has noted the revised AQAR committee order and directed to fill the data in NAAC portal for AY 2023-24.</p>
	 Registrar

